

**Finance Committee Meeting Minutes**  
**City of Manchester**  
**November 18th, 2025**

**Present:** Mayor Hobbs, Vice Mayor Messick, Alderman Crosslin, Alderman Parsley, Finance Director Anthony Burrows, Water & Sewer Director Lonnie Foley, Sr. Accountant Kelley Weber, Police Chief Adam Floied, IT Manager Erica Scott, Tammy Holt and John Coffelt.

The Manchester City Finance Committee held its regularly called meeting on November 18th, at 4:00 p.m. in the board room at Manchester City Hall.

- 1) The meeting was called to order by Alderman Crosslin, Chairman of the Committee.
- 2) On a motion by Vice Mayor Messick, and seconded by Alderman Parsley the agenda was approved as written 3 - 0.
- 3) On a motion made by Vice Mayor Messick, and seconded by Alderman Parsley the minutes of the October 21st Finance Committee Meeting were unanimously approved 3 - 0.
- 4) There were no public comments.
- 5) Tammy Holt from the CASA organization addressed the Committee to say thank you for the City's support and to discuss what CASA is all about. Information only, no action required.
- 6) Manchester Water and Sewer requested funding support for three separate items. \$39,840 for software; \$37,925 for meter replacement; and \$37,000 for a new truck. All three items were discussed in committee. After no further questions it was agreed to vote on each item separately. On a motion by Alderman Parsley and seconded by Vice Mayor Messick the software purchase was approved 3-0. On a motion made by Vice Mayor Messick and seconded by Alderman Parsley the meter replacement was approved 3-0. On a motion by Alderman Parsley and seconded by Vice Mayor Messick the truck purchase was approved 3-0.
- 7) The Mayor opened a discussion on the services provided by Cintas. He then stated his intent to ask for approval to contract with Cintas to provide services to the City. This was information only. The item is to be brought up at the next BOMA.
- 8) IT Manager Eric Scott spoke to the committee regarding cybersecurity and some of what is needed going forward to improve the City's cybersecurity plans. This was information only at this time. Manager Scott will continue to work on the City's cybersecurity plan and bring these plans back to the Committee at a future date.
- 9) The Committee then further reviewed the Manchester Schools FY26 Budget Amendment. This was a discussion on how the added funds would be spent on capital projects. No further action at this time.

10) Mayor Hobbs brought forth a request to close the Chamber of Commerce account in the City budget and transfer the \$13,000 over to Tourism. After some discussion a motion was made by Vice Mayor Messick to agree with the Mayor's request. The motion was seconded by Alderman Crosslin. The motion passed with a 2-1 vote with Alderman Parsley voting against.

11) The Mayor expressed to the Committee that he would bring to the BOMA in December the request to hire a Tourism Director. The item was discussed by the Committee, but was information only. No action at this time.

12) After having had a month to review the proposals for mental health services, the Committee voted to select the Family Health Services (aka Wellness All Around) proposal to provide mental health services to the City. The motion was made by Alderman Crosslin and seconded by Alderman Parsley. The vote was 3-0 in favor.

13) The Committee reviewed the FY27 Budget Calendar. A motion made by Vice-Mayor Messick to approve the calendar dates as written. Seconded by Alderman Parsley. Motion passed 3-0.

14) A request was made by Finance Director Burrows to raise the Administration's Credit Card limit to \$10,000. After a brief discussion a motion to approve the increase was made by Alderman Parsley. The motion was seconded by Vice Mayor Messick. Motion passed 3-0.

15) There were no items added to the agenda.

16) The last item was for adjournment. Motion made by Alderman Parsley to adjourn. Motion was seconded by Vice Mayor Messick. Motion passed unanimously. Meeting adjourned @ 5:17pm.



Finance Committee Chairperson

1-20-26

Date



Finance Director

1/20/26

Date